

Tool Box Talk – PPE - Scottish Power Substations

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| Reason | To ensure safe working practices are followed at all times |
| Why | To ensure the safety off all WPA employees |
| Outline | ‘Your safety is paramount at WPA and you are required to assist Weatherproofing Advisors to fulfil its Health and Safety responsibilities. The Health and Safety at Work etc Act 1974 requires that employees and sub-contractors at work take reasonable care of their own health and safety and that of persons who may be affected by their acts or omissions. It is also an offence under the Act to intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety or welfare. In addition to being a criminal offence non-compliance with these regulations is also a breach of your employment contract. You must familiarise yourself with the site, emergency procedures, site rules and specific customer service absolutes’. |

PPE – Scottish Power Substations

PPE should be treated only as a last line of defence. Proper method statement and risk assessments should always be in place to minimise the likelihood of any risk.

When working on Scottish Power substations the **minimum** PPE requirements are :

- Hard Hat
- Safety Boots
- Fire Retardant Overalls
- Hi-Visibility Vest
- Safety Gloves

Dependant on the work task being undertaken this may also extend to :

- Safety Glasses
- Ear Defenders
- Safety Harnesses
- Breathing Respirators

Weatherproofing Advisors has a legal obligation to provide you with all necessary PPE required to safely carry out any task requested.

It is your duty to ensure that your PPE is in good working order before undertaking any works. Items such as Hard Hats, Safety Boots, Overalls, should be inspected for wear and tear before every shift and new items requested if required.

Hard Hats also have an expiry date which should be checked to ensure these are renewed as required.

Whenever you are issued with a new item of PPE, you are required to fill in **Form HS24** in order to log the equipment issued and that it is suitable for purpose.

Emphasis and Questions

- If in Doubt – **STOP**
- Take responsibility for the inspection and upkeep of your PPE
- It is the duty of your employer (Weatherproofing Advisors Ltd) to ensure you are equipped with adequate PPE to safely complete your task.